

**PLEASE COMPLETE THIS BOOKING FORM AND RETURN TO;**  
**The Woodstock. Broadoak Road, Sittingbourne Kent ME9 8AG Tel: 01795 410777**

Booking Date .....

Your Name .....

Your Address.....

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Your phone number ..... Your Mobile No. ....

Your email address .....

For the Purpose of.....Times.....

Expected Number of Guests.....

Name of Band or DJ (for insurance purposes).....

Room Hire Charge.....

Food required from the Woodstock ..... Yes/No  
(Please note we do NOT permit outside catering, with the exception of  
Celebration cakes)

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Other Requirements .....

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**Deposit**

*We require a small deposit of £50 to secure the booking. If paying by BACS please enter the amount and date of transfer. Use your full name as a reference when prompted by your bank.*

<i>Amount</i>	<i>Date of Transfer</i>
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A full invoice will be issued once the exact menu and confirmed numbers are available and due 1 week prior to the event,

You can arrange a meeting with one of our team at your convenience to discuss your requirements if necessary.

On the day of your booking, access will be available by arrangement for any decorations etc.,

**SIGN AND PRINT YOUR NAME BELOW TO SHOW YOU ACCEPT THE TERMS AND CONDITIONS OF HIRE.**

**Deposits payable by Cash, Card or BACS,  
Bank A/c: Sort Code 60 19 25 A/c 4822 8605**

Signature ..... Printed .....